

SELECTION CENTRE EAST, ALLAHABAD
CALL UP INSTRUCTIONS FOR SSB : NDA-142 COURSE

TO BE READ IN CONJUNCTION WITH THE NOTIFICATION FOR NDA-142 COURSE
(UPSC EXAMINATION NOTICE NO. 10/2018-NDA-II DT 06 JUNE 2018)

1. This is to inform you that you have been shortlisted to attend SSB interview at Selection Centre East, Allahabad.
2. Thus, you are required to report at Selection Centre East, Allahabad or at Railway Station, **Allahabad Junction on date and time chosen by you on the “joinindianarmy website” or allotted by Selection Centre East.** Our representative will receive you and arrange your conveyance to the Selection Centre.
3. Candidates will have to make return rail reservation at his/her own arrangements after screening out/conference out/medical examination as the case may be. No rail reservation will be made by this organization.
4. In case a candidate has a close relative/parent posted in the selection centre, East, he is required to withhold his move and contact us immediately through e-mail/Tele/Dak. Further instructions regarding change of Centre will be intimated to you immediately on receipt of such confirmation from you. **Withholding information or giving false information in this regard will render you liable for cancellation of candidature and or disqualification of commission in case detected subsequently.**
5. **Documents.** You will bring along the following documents at the time of reporting for interview:-
 - (a) Original along with two self attested copies of **10th Class Marksheet & Passing Certificate or Marksheet-cum-Passing Certificate or equivalent certificate** issued by the Board concerned (CBSE/State Board/ICSE) in which date of birth is reflected for proof of date of birth, Admit card/Marksheet/Transfer/Leaving Certificate are not acceptable.
 - (b) Original along with two self attested copies of 12th class Passing Certificate & Marksheet.
 - (c) **Candidates Who Have Submitted Their Certificates and Mark Sheets in College or Institution for Pursuing Higher Studies.** Please bring a bonafide certificate along with certified true copy of those documents as per specimen attached at **Appendix ‘A’.**
 - (d) 12th class appearing candidates are required to bring certificate from their college/school as per format attached at **Appendix ‘B’.**
 - (e) Risk Certificate as per **Appendix ‘C’.**
 - (f) Certificate for not having duplicate profiles/registration IDs as per **Appendix ‘D’.**
 - (g) **All certificates in original. Originals will be returned after verification at the Service Selection Board ITSELF. Any candidate who does not carry all the documents as mentioned for SSB interview will have his candidature cancelled.**
 - (h) **Proof of Identity.** Proof of identity with photograph such as voter ID (or) PAN card (or) driving license (or) passport or Aadhar Card.

6. **The Acceptable Date of Birth.** Refer to Page 4, Para 3(b) of UPSC Examination Notice No. 10/2018-NDA-II dt 06 June 2018.
7. **Applicable for Service Candidates Only.** Service candidates will be entertained at the Selection Centre for their SSB interview only if they report on movement order as well as produce NOC issued by their respective Commanding Officer.
8. **Those Candidates who have yet to Qualify in the 12th Class or Equivalent Examination and are Allowed to Appear in the UPSC Examination.** Refer to Page 6, Note 2 of UPSC Examination Notice No. 10/2018-NDA-II dt 06 June 2018.
9. **For Tattoos:-** A detailed policy on candidates with permanent body tattoo(s) appearing for commission as officers has been uploaded on joinindianarmy.nic.in website. Permanent body tattoos are permitted only on inner face of forearm i.e. from inside of elbow to the wrist and on the reverse side of palm/ back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and candidate will be debarred from further selection. Such candidates will be permitted to continue with the selection process in SSB on submission of following certificates as uploaded on "joinindianarmy.nic.in" website with their particulars duly filled:-
- (a) An undertaking (other than those from tribal communities) for permanent body tattoos as per format at **Appendix 'D'** of Tattoo policy.
 - (b) Self Certification Certificate to be signed (for tribal candidates only) as per format at **Appendix 'A'** of tattoo policy and certificate of belonging to a tribal community and permissibility of permanent body tattoo(s) to be signed by DC/ DM/ SDM of the District/ Tehsil or Chairman/ Secretary or any other Senior member of the tribe as per format at **Appendix 'B'** of Tattoo policy.
10. **Travelling Allowance (TA).** Refer to Page No. 10, Para 7 of UPSC Examination Notice No. 10/2018-NDA-II dt 06 June 2018. In addition to above, candidates will submit the following:-
- (a) You are authorized to travel by AC III Tier / AC Chair Car for the shortest route, TA will be paid as per defence travel rule.
 - (b) No re-imbusement of TA will be permitted in the absence of hard copy of ticket.
 - (c) **You are entitled for TA when you attend the interview for a permanent commission / short service commission for the first time in defence services. Such allowance is not admissible for second or subsequent attempts for the same type of commission.**
 - (d) Re-imbusement of TA will be electronic transfer to your Bank Account through NEFT. You are advised to carry sufficient amount in cash for your return journey and personal expenses during your stay at Selection Centre East, Allahabad. TA to eligible candidate will be paid through direct bank transfer and therefore the onus for providing correct details rests with the candidate. SCE will not be responsible for non transfer of TA due to incorrect details.

(e) Candidates are requested to give details of travel and of the account in which they desire the TA to be remitted giving their bank details (Acct No, Bank Name, IFSC Code No, Bank Code No., Branch Name, Address & Beneficiary name) for claiming TA as per format at Appendix 'E'.

11. **Use of Concession Form.** If you make use of any concession (from defence or any other department), you will not be paid the TA.
12. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians / heirs for injuries sustained by them during the period of testing or while using military transport.
13. **Testing.** Refer to Page No. 13, Para 9 of UPSC Examination Notice No. 10/2018-NDA-II dt 06 June 2018.
14. **Medical Examination.** Candidate recommended by the Services Selection Board will undergo a medical examination by Board of Service Medical Officers. Only those candidates will be admitted to the academy who are declared fit by the Medical board. The details for the same are available at official website of Directorate General Recruiting www.joinindianarmy.nic.in
15. **Physical Conditioning.** Refer to Appendix IV, Page 34, Sub Para (v) of UPSC Examination Notice No. 10/2018-NDA-II dt 06 June 2018.
16. **Accommodation and Messing.** Free accommodation (including bedding, blanket (as per season) and mosquito nets) and free messing will be provided to you during your stay at the Selection Centre.
17. **Timings.** As per verbal instructions given to you by the staff of Selection Centre East throughout the duration of your stay at the centre.
18. **Items to be Brought.** Candidates are advised to travel light with the following items:-
 - (a) Two pairs of white shorts / full sleeves & T-shirts for GTO task.
 - (b) One pair of Sports Shoes preferably in white, one pair of leather shoes, two pair of white shocks and one pair of colour socks.
 - (c) Two pair of formal dress (Full sleeves light colour shirt and dark colour trouser).
 - (d) Track suit and winter wear as per seasonal requirement.
 - (e) Adequate writing material.
 - (f) Blanket (only during winters at the discretion of the candidate).
 - (g) Thirty copies of latest passport size photograph (not more than six months old) in white background will be brought along during SSB.
19. **Cash and Valuables** Do not bring any valuables and keep only limited cash with you during your stay. Safe custody of cash and valuables will be your sole responsibility. SBI ATM is available within the Campus.
20. **Change of Address** Change of address (if any) after submission of application forms will be intimated to Directorate General of Recruiting, Adjutant General's Branch, Integrated Headquarters of Ministry of Defence (Army), West Block-III, R.K. Puram, New Delhi – 110066.

21. **Do's.**

- (a) Be courteous with all the staff interacting with you.
- (b) Deposit your mobile phone if retained after stage I testing. It will be returned to you after Stage II testing.
- (c) Move out of your living area only in shirt and trouser with shoes or dress for testing.
- (d) Meet any visitors only at the visitors' waiting room or cafeteria but only after testing hours.
- (e) Adhere to punctuality.

22. **Don'ts.**

- (a) Do not visit any area at the Selection Centre other than candidates' mess, candidates' lines and testing areas.
- (b) Do not smoke or consume liquor during your stay at the Centre.
- (c) Do not swim / go on boating at Sangam or any other water bodies during your stay.
- (d) Do not attempt to visit any of the staff members or use any means to approach them directly or indirectly to seek any favour.
- (e) Do not tip any staff.
- (f) Do not pay any money to touts as bribe.

23. **Any violation of above orders or any act of indiscipline will result in immediate cancellation of candidature on disciplinary grounds. The decision of the Commandant, Selection Centre East will be final and no appeal against this decision will be entertained.**

24. In case of any query, please mention your Roll Number, Course Number, Call Up letter Number, Full Address, E-mail ID and Mobile Number in your correspondence to enable this office to respond to your queries. You may also contact Selection Centre East, Allahabad on the following:-

- (a) Telephone - 0532-2424816 (Timings 8:30 AM to 2:00 PM)
- (b) Website - joinindianarmy.nic.in

Sd/-
Call Up Offr
SCE, Allahabad

Appendix 'A'

(Refers to Para 5 (c) of Call Up Instructions)

**CANDIDATES WHO HAVE SUBMITTED THEIR CERTIFICATES AND MARKS SHEETS
IN COLLEGE OR INSTITUTION FOR PURSUING HIGHER STUDIES**

It is certified that _____ S / o Shri _____ is a bonafide student of _____ (College / University / Institution / School) and is presently studying _____ (herein name of course pursuing is to be mentioned). The following certificates and mark-sheets in respect of the above named individual have been deposited with this College / University / Institution in original for verification purposes:-

1. _____
2. _____

It is further certified that photostated copies of above documents have been verified by the undersigned and attested.

Place : _____ (Signature of the Principal / Registrar of the
Date : _____ College / University where studying with
stamp)

Appendix 'B'

(Refers to Para 5 (d) of Call Up Instructions)

**CANDIDATES WHO ARE STUDYING IN 12th CLASS OF THEIR ACADEMIC SESSION/
APPEARED FOR FINAL EXAMINATION / RESULT NOT DECLARED**

It is certified that _____ S/o Shri _____ is a bonafide student of _____ (School/College) and is presently studying in _____ his final board/semester examination will be /was conducted during _____ (month and year of exam) and the results are expected to be declared by _____ (month and year of expected date of declaration of exam results).

Place : _____ (Signature of the Principal / Registrar of the
Date : _____ College / University where studying with stamp)

Appendix 'C'

(Refers to Para 5 (e) of Call Up Instructions)

RISK CERTIFICATE

I (Name)_____father / guardian of (Name of Candidate)
_____who is a candidate for NDA / TES Regular Commission of the Army, hereby
certify that I fully understand that my son / ward will, if required attend Services Selection Board
with my full and free consent and at my own risk and that I or my son / ward shall not be entitled to
claim any compensation or retest for the same course or any other relief from the Government if
my son / ward sustains any injury during the course of / as a result of any of the tests
administrated to him at the said Service Selection Board or while using military transport due to
any reasons.

Place :

(Signature of father / guardian)

Date :

Appendix 'D'

(Refers to Para 5 (f) of Call Up Instructions)

CERTIFICATE FOR NOT HAVING DUPLICATE PROFILES/REGISTRATION IDs

1. I understand that creating duplicate profiles (registration IDs) on www.joinindianarmy.nic.in is not allowed.
2. I hereby certify, that I have only one profile (registration ID) on www.joinindianarmy.nic.in whose user name is_____.

OR

I have more than one profiles (registration IDs) on www.joinindianarmy.nic.in whose user names are as under:-

- (a) _____
- (b) _____
- (c) _____

3. **For Candidates Having More Than One Profile/Registration ID.** Having understood that I can maintain only one profile (Registration ID), I have already requested the authorities concerned at DG Recruiting by email/letter on_____ to delete my profile(s) (registration IDs) with following user name(s):-

- (a) _____
- (b) _____

4. In case the above information submitted by me is found to be false, I understood that all my current applications are liable to be cancelled at any stage of the selection process.

Date : _____ Candidate Name : _____

Station : _____ Course : _____

Roll No : _____

Appendix 'E'

(Refers to Para 10(e) of Call Up Instructions)

(FILL ALL DETAILS IN CAPITAL LETTERS)**BANK DETAILS OF CANDIDATES FOR DELIVERY OF TRAVELLING
ALLOWANCE THROUGH NEFT SYSTEM****(only for first attempt of Permanent/Short Service Commission)****PLEASE FILL THESE DETAILS BEFORE REACHING TO SSB AND CARRY IT FOR SSB**

1. Name of Candidate : _____ Roll No _____
2. Chest No : _____ Batch No _____
3. E-mail address : _____
4. Mobile Number : _____
5. Beneficiary (A/c holder) Name : _____
6. Bank Name : _____
7. Branch Name : _____
8. Branch Code : _____
9. IFSC Code : _____
10. Account No : _____
11. **Onward Journey**
Transaction ID / Ticket Number _____ (Hard copy of ticket to be submitted)
From _____ To _____ Amount _____
From _____ To _____ Amount _____
(Return journey ticket is not required. Amount equal to onward journey will be paid)

CERTIFICATE

I have verified the above details and they are correct to the best of my knowledge. I will be responsible if TA is not credited into my account because of wrong data / incorrect banker's detail. I will not blame Selection Centre East, Allahabad for the same.

Note : 1. If any of the above bank details submitted by the candidate is incorrect (including spelling of the bank holder's name), then the TA amount will not be credited into the account and candidate will be responsible for the same. Once the process is initiated, the undisbursed TA amount is re-imbursed into Govt Treasury and there is no provision to re-claim the same.

2. Please take a print out of this form, fill it before you reach SSB and submit it on reporting along with with print out of e-tickets / hard copy of tickets.

Date :

(Signature of Candidate)