

**SELECTION CENTRE NORTH KAPURTHALA****CALL UP LETTER FOR SSB INTERVIEW**  
**TGC-129 (JUL 2019) COURSE**

Dear Candidate,

1. We are pleased to inform that you are nominated to attend SSB interview for joining the Indian Military Academy (IMA), Dehradun.
2. You are required to report directly at the **Selection Centre North, Near DC Chowk, Kapurthala** (approximately 01 Km from Kapurthala Bus Stand and approximately 04 Kms from Kapurthala Railway Station) **at 0600 hours (06:00 AM)** under own arrangement, only on the selected/allotted reporting date as communicated to you on your registered account on DG Recruiting website/registered email Id.
3. However the call up letter is only **VALID** if you report alongwith the intimation email (admin email) forwarded to you by this centre on selection/allotment of date.
4. **CANDIDATES REPORTING ON ANY OTHER DATE WILL NOT BE ACCEPTED. No late comers will be entertained/ accepted after 0630 (06:30 AM) hours at the selection centre. The reporting date and time of all batches is given below:-**

| Ser No | Batch Duration   | Reporting Date and Time |
|--------|------------------|-------------------------|
| (a)    | 16-20 Jan 19     | 16 Jan 19 at 06:00 AM   |
| (b)    | 24-28 Jan 19     | 24 Jan 19 at 06:00 AM   |
| (c)    | 28 Feb-04 Mar 19 | 28 Feb 19 at 06:00 AM   |
| (d)    | 07-11 Mar 19     | 07 Mar 19 at 06:00 AM   |
| (e)    | 29 Mar-02 Apr 19 | 29 Mar 19 at 06:00 AM   |

5. **Change of Interview Dates.** Request for change of SSB interview date/ centre will not be entertained or replied. No absentee batches have been scheduled. (Refer Para 13 of Notification).

**Note :- Local Candidates.** Withhold your move and contact us at the earliest in case you or your parents or close relatives are serving in this Selection Centre North, Kapurthala. Further instructions regarding change of Centre will be intimated to you on receipt of such confirmation from you. **Withholding information or giving false information in this regard will render you liable for cancellation of candidature and disqualification of commission in case detected subsequently.**

6. **Eligibility for SSB interview.** It is hereby clarified that **Call Up letter does not make you eligible for SSB Interview.** Candidates are advised to **ascertain their eligibility criteria strictly as per the notification** published for TGC-129 Course (Jul 2019) on website [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in). Cut off percentage and other relevant information are updated on website [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in). Candidates must ensure their eligibility as per the stream wise cut off percentage before reporting for SSB. Candidates are advised to visit website from time to time to get themselves updated, ignorance will not be taken as an excuse.

7. **Candidates must note that only the Engineering Streams and their acceptable equivalent streams, strictly as notified in the notification will be accepted.** Candidates with degree in any other engineering stream(s) are not eligible for SSB. Variation between the nomenclature of Engineering stream as given on the degree parchment/marksheet and the submitted by the candidate in his online application will result in **cancellation of candidature.**

**CALL UP INSTRUCTIONS**

8. **Travelling Allowance (TA).**
  - (a) Candidates appearing for SSB interview for the **first time** for a particular type of commission i.e. permanent or short service, shall **be entitled for AC-III tier** to and fro railway fare or bus fare including reservation cum sleeper charges within the Indian limits. Candidates applying for the same type of commission will not be entitled to travelling allowance on any subsequent occasion. TA money will be paid to the candidates through NEFT and following documents/details are required:-
    - (i) **Cancelled Cheque of the bank account/Photocopy of first page of Pass Book having all the bank account details of the bank account, in which TA (if applicable) is to be deposited. TA form / TA will not be accepted/paid to candidates who are not in possession of cancelled cheque/ photocopy of first page of Pass Book.**
    - (ii) TA form duly completed (See Specimen at **Appendix `G`**).
    - (iii) TA will only be paid on production of hard copy of Air/Rail/Bus tickets (**alongwith boarding pass in case journey by Air**).
    - (iv) Name of Bank.
    - (v) Bank details.
    - (vi) A/c No (Self account or Joint Account with you).
    - (vii) IFSC Code.

(b) In case you fail to produce documents/data as mentioned in **Para 8 (a) above**, **No reimbursement of TA will be made.**

9. **Documentation.** Please bring the following **ORIGINAL DOCUMENTS** at the time of reporting at this centre **ALONG WITH TWO PHOTOCOPIES** each **duly Self attested (Refer Para 9 (a) below)** and adhere to the important instructions (**Refer Para 9 (b) below**) with regard to the documents as given below :-

(a) **Documents :- (Bring ORIGINAL + TWO PHOTOCOPIES)**

(i) **Matriculation/Higher Secondary or equivalent pass certificate for verification of your date of birth. (No other document except Matriculation/Higher Secondary or equivalent pass certificate is acceptable for age proof.)**

(ii) **Intermediate/10+2 pass certificate.**

(iii) **Marks Sheet of Matriculation / Higher Secondary or equivalent.**

(iv) **Marks Sheet of Intermediate/10+2 examinations.**

(v) **All Semester/Year wise independent marks sheets of Graduation/Post Graduation. (For Graduation/Post Graduation entries.)**

(vi) **Engineering Degree/Provisional Degree Certificate.**

(vii) **Certificate issued by the Controller of Examination/Registrar/Dean of the concerned University regarding formula for conversation of CGPA/Grades into marks followed by the University.**

(viii) **FOR FINAL YEAR STUDENTS ONLY.** Certificate issued by Controller of Exam/Registrar/Dean of the concerned university or Principal of the college regarding cumulative percentage of marks upto 6<sup>th</sup> semester for Engg Degree course/2<sup>nd</sup> Semester for M. Sc Computer Science/8<sup>th</sup> semester for Architecture. .

(ix) **Declaration by the candidate of final year Engg Degree course that he will submit the proof of passing by 1<sup>st</sup> of the month of commencement of course to Rtg Dte, failing which his candidature will be cancelled.**

(x) **ONLINE APPLICATION.** One copy of the Print out of online application **duly signed and affixed** with self attested photograph.

(xi) **Duplicate Profile/Registration IDs.** The candidates are required to bring a certificate for not having duplicate profile/registration IDs on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) site (**See specimen at Appendix `A`**)

(xii) **Identity Proof :-**

(aa) **Residential Address Proof.** :- Any one of the **original** residence proof i.e. Passport/ Electricity Bill/ Telephone Bill (Landline)/ Ration Card/ Pass Book/ Utility Bill/ Rent Agreement as Proof of your Residential Address **alongwith two photocopies** of the same duly attested.

(ab) **Photo ID Proof.** Any one of these **original ID proof** i.e. Election ID / Driving licence/ PAN Card/ Aadhar Card as proof of your identity **alongwith two photocopies** of the same duly attested. (In case of candidates of NDA/10+2 (TES) entries, a certificate with photograph issued by Principal as proof of identity.)

(xiii) **UIDAI (Aadhar) Card for the Biometric authentication.**

**NOTE.** Candidates who do not carry the above documents for the SSB interview, the **CANDIDATURE WILL BE CANCELLED** and they will not be allowed to attend SSB interview. No representation will be entertained in this regard.

(b) **Important Instructions related to documents :-**

(i) In case the result of final year exam is awaited, the candidate will be required to submit a **bonafide certificate** obtained from the **head of the institution** on his original letter head, stating the current status of the candidate; date of completion of final year exam and declaration of result (**See specimen at Appendix `B`**).

(ii) **Candidates who have submitted their Certificates and Marksheets in College/ University for Pursuing Higher Studies.** Please bring a bonafide custodian certificate along with certified true copies of those documents. (**See specimen at Appendix `C`**)

(iii) **For final year students only.** If you are studying in final year of degree course, you are required to bring a certificate obtained from the head of the institute / College/ University stating that you are studying in final year of degree course and going to appear in the final examination during \_\_\_\_\_ and result will be declared by 1<sup>st</sup> of the month of commencement of course (01 Jul 2019), failing which you will not be interviewed by SSB (**See specimen at Appendix `D`**).

(iv) Candidates are required to bring a declaration at the time of reporting (**See specimen at Appendix `E`**).

- (iv) **No Claim Certificate.** Required to be submitted by the candidates for Graduation/ Post Graduation entries. (See specimen at Appendix 'F').
- (vi) Bring certified true copy duly authenticated/signed by the competent authority of every achievement you have obtained in the field of NCC, Games, Sports and other extracurricular activities.
- (vii) **In case, you fail to produce any requisite documents/data/certificate as given in Para 8 & 9 above, you are liable to be returned without being interviewed and NO reimbursement of TA will be made.**
- (viii) Candidates are further advised that documents already verified at Selection Centre need not be submitted again to IHQ MoD (Army). In case of loss of such documents, the onus will entirely rest upon the candidate.

10. **Permanent Body Tattoo (s).** Permanent body tattoos are only permitted on inner face of forearm i.e. from inside of elbow to the wrist and on the reverse side of palm/back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and **candidates will be barred from further selection.** Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis, in such cases a self certified certificate of undertaking declaring details of all permanent body tattoo (s), is required to be submitted at the time of reporting (See specimen at Appendix 'G', 'H', & 'J'). Policy on Permanent body tattoo have been uploaded on the official website of Recruiting Directorate. If any candidate having permanent body tattoo(s) in any part of the body **must visit <http://www.joinindianarmy.nic.in>** ⇨ Policies ⇨ Policies Officers Selection ⇨ **Tattoo policy for SSB interview Candidates** for clarification pertaining to permanent body tattoo issues.

11. **Items to be Brought.** The following items will be required for the interview :-

| Ser No | Items  | Quantity Required |                   | Remarks   |
|--------|--|-------------------|-------------------|---|
|        |  | Gents             | Ladies            |   |
| (a)    | Dark colour trouser and light colour shirt                                       | 02 Sets           | 02 Sets*          | *Suit/Sarees permissible                                |
| (b)    | Black Shoes  | 01 Pair           | 01 Pair           | -   |
| (c)    | Neck Tie   | 01 Pair           | 01 Pair           | Optional  |
| (d)    | Winter Wear  | 01/02 Sets        | 01/02 Sets        | Seasonal requirement during winter.                     |
| (e)    | White shorts & T-shirts  | 01/02 Sets        | -                 | For GTO tests   |
| (f)    | Track Suit   | 01*               | 02 Set@           | *For winter only<br>@May wear appropriate Indian dress. |
| (g)    | Sports Shoes   | 01 pair           | 01 pair           | Preferably white  |
| (h)    | Socks  | 01/02 Pairs       | 01/02 Pairs       | -   |
| (j)    | Writing materials (pen- blue/black, pencil, eraser, A4 size white paper -10 Nos) | Adequate quantity | Adequate quantity | -   |
| (k)    | Passport size colour photograph in light shirt                                   | 30 copies         | 30 copies         | Background of the photo should be white                 |
| (l)    | Toilet Items   | As required       | As required       | -   |
| (m)    | Lock and key for safety of personal belongings                                   | -                 | -                 | -   |

12. **Change of Address** .Change of address, if any, after submission of application will be intimated to Directorate General of Recruiting (Rtg-6), Adjutant General's Branch, IHQ of MoD Army Headquarters, West Block - III, R.K. Puram, New Delhi-900108, C/o 56 APO (for Army Entries) and this centre (See specimen at Appendix 'H').

13. **Seeking Clarifications on Eligibility Conditions.** The eligibility conditions are well defined in the notifications of each type of entry. **The candidates should carefully read the notification to ascertain their eligibility conditions. Join Indian Army website ([www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in)) and FAQ section also give out adequate details/clarification related to eligibility condition.** In case doubts related to eligibility conditions still exists, after going through notification, website and FAQ section, the clarification for the same may be sought from Recruiting Directorate through feedback/query link.

14. **Correspondence.** In all correspondence, please quote this letter No and date, UPSC Roll No, Name of the Entry, registration number, full postal address, Email and Contact Number. Raise your query only through feedback/query module after logging in (using your registered email id) on the website [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in). In your query include particulars (like Type of Entry, SSB Date, SSB Centre, Roll No etc). **No individual queries** send directly on the email id will be entertained or replied. **Correspondence/queries received up to 3 days prior from date of SSB will only be entertained /replied.**

15. **Physical Standards.**
- (a) Refer notification and website for details.
  - (b) You should be physically fit and free from ailment or any health problem which may hamper your performance in the physical tests/interview.
16. **Testing.** This will last for five days, in two stages **including** the day of arrival. The details are as under: -
- (a) **Stage I.** The Stage I testing shall commence at 06:30 AM on the first day and will comprise an Intelligence Test and a Picture Perception and Discussion Test (PPDT).
  - (b) In case you are not Recommended for Stage II, you shall be returned from the Centre in the afternoon of the same day.
  - (c) **Stage II.** The Stage II tests comprise of Psychological Tests, Group Test I and II for two days and Interview for the next four days.
  - (d) **For Selected Candidates.** Candidates declared successful in the SSB interview are required to submit at the earliest a photocopy duly attested by Class-I Gazetted Officer of all such provisional degree / degree certificate, acquired after the SSB interview to Director General of Recruiting, Integrated Headquarters Ministry of Defence (Army) West Block - III, R K Puram, New Delhi - 110066.
17. **Medical Examination.**
- (a) In case, you qualify in the Stage II testing, you shall be required to undergo a Special Medical Board (SMB) over the next **four to six days**. In exceptional and unavoidable circumstances, it may take **up to eight days**.
  - (b) In your own interest you are advised to undergo a preliminary medical check-up for wax in ears, refractory error of eyes, fungal infections of skin, eosinophilia, knock knee and flat foot or any other disease before reporting for SSB interview.
  - (c) **Unfit Candidates. Board of UNFIT Candidates.** In case you are found unfit in the SMB, you are eligible for Appeal Medical Board (AMB) within 21/42 days (as applicable) from the date of approval of the SMB. In case, you are found unfit even in the AMB, a final appeal i.e. Review Medical Board (RMB) applicable has to be submitted within 24 hours of approval of the AMB. Grant of RMB is at the description of the Medical Authorities.
18. **Compensation for Injuries During Testing.** Government is not responsible for any compensation to the candidates or to their guardians/heirs for injuries sustained by them during the period of testing. However, facilities exist (and are provided) to attend to the candidates falling sick or sustaining injuries during their stay at the Centre.
19. **Service personnel only (Candidates serving in Army/Navy/Air Force).**
- (a) In case you are already serving in the Army/Navy/Air Force, this letter will be **put up** to your **Officer Commanding** and your **move** in connection with this interview **will be treated as temporary duty** under the provisions of TR-192 (f) (ii) and you are required to **bring return journey railway warrant** for your journey. You are also required to bring one set of uniform.
  - (b) **For Information of Officer Commanding Unit.**
    - (i) **Movement Order and DO Part II.** Copies of movement order and DO Part II will not be endorsed to this Centre. Separate movement order will be issued to every individual required to report to this Centre.
    - (ii) **Arms and Ammunition.** No Arms and Ammunition will be carried by the candidate.
    - (iii) **Basic Documents.** Candidates will be in possession of free return railway warrant, Identity Card and Health Record Card.
    - (iv) **Uniform.** Candidates are required to bring a set of uniform.
    - (v) **Local Unit.** **Apprise Selection Centre North immediately, in case, your unit is deployed in Kapurthala.**

20. **Administrative Instructions:-**(a) **Stay at SSB Centre.**

- (i) Free boarding and lodging and food in mess, will be provided to you for the period of your stay at the Selection Centre.
- (ii) Cyber cafe, small gymnasium and an entertainment room with TV & pool table are available in the premises.
- (iii) Candidates will strictly adhere to laid down timings.
- (iv) Candidates will not visit testing areas after testing hours.

(b) **Bedding.** Light bedding is provided by this Centre. Please do not bring bedding.

(c) **Photographs.** Bring **thirty copies** of the **latest passport size** identical coloured photographs in uniform without headgear **on white background.**

(d) **Early Reporting.** Candidate can come a day prior but he will have to stay outside **under own arrangement** as accommodation at the SSB Centre is only provided after the reporting date and time.

(e) **Guardian/Escort.** Guardian/Escort does not accompany the candidate during SSB.

21. **Miscellaneous.**

(a) **Cash and Valuables.** Minimum inescapable amount of required cash, over and above what is required for travelling expense may be carried. No valuables should be carried. Safe custody of cash and valuables will be the responsibility of the candidate.

22. **Carrying of Cell Phone and Electronic Gadgets.** **Candidates are not permitted to use mobile phones or any electronic gadgets i.e Laptops, Pen drive, hard disk, phones etc. during the conduct of tests.**

23. **Out of Bound.** Candidate is not permitted to visit any place outside the municipal limits of Kapurthala including out of bound places which will be briefed on arrival.

24. **Damage to Government Property.** Any damage to the Govt /Centre property by candidate will be viewed seriously and such matters will be reported to the Military Police (for disciplinary action), in addition to the recovery of losses.

25. **Personal Conduct.** The dressing and conduct of the candidates both in the Selection Centre as well as when visiting outside areas should be gentlemen like.

26. **Act of Discipline.** Any contravention of the above orders or any act of indiscipline will result in immediate cancellation of candidature on disciplinary grounds. Cases of serious breach of discipline and conduct will be handed over to Civil / Military Police and FIR be registered accordingly.

27. **Undue Influence.** Any attempt made by candidate, his relations or friends to influence the members of the Service Selection Board in his favour either verbally or in writing will result in his name being removed from the list of candidates, in addition to disciplinary action. **In all matters of disciplinary cases, decision of the Centre Commandant will be final and no appeal against his decision will be entertained.**

28. **CAUTION.** From the time of arrival at Kapurthala Railway Station till he leaves Kapurthala after completion of the SSB, **beware of any touts or middlemen** who may try to influence or win confidence with promises of getting you selected. Please, **report such case**, if any, to your SSB **immediately.**

Sd/-xxxx  
Call Up Officer  
Selection Centre North  
For Commandant

**CERTIFICATE FOR NOT HAVING DUPLICATE PROFILES/REGISTRATIONS IDs**

1. I understand that creating duplicate profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) is not allowed.

2. I hereby certify, that I have only one profile (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user name is \_\_\_\_\_.

OR

I have more than one profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user name are as under :-

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

3. **For Candidates Having More Than One Profile/Registration ID.** Having understood that I can maintain only one profile (Registration ID), I have already requested the authorities concerned at DG Recruiting by email/letter on \_\_\_\_\_ to delete my profile(s) (registration IDs) with following user name (s):-

(a) \_\_\_\_\_

(b) \_\_\_\_\_

4. In case the above information submitted by me is found to be false, I understand that all my current applications are to be cancelled at any stage of the selection.

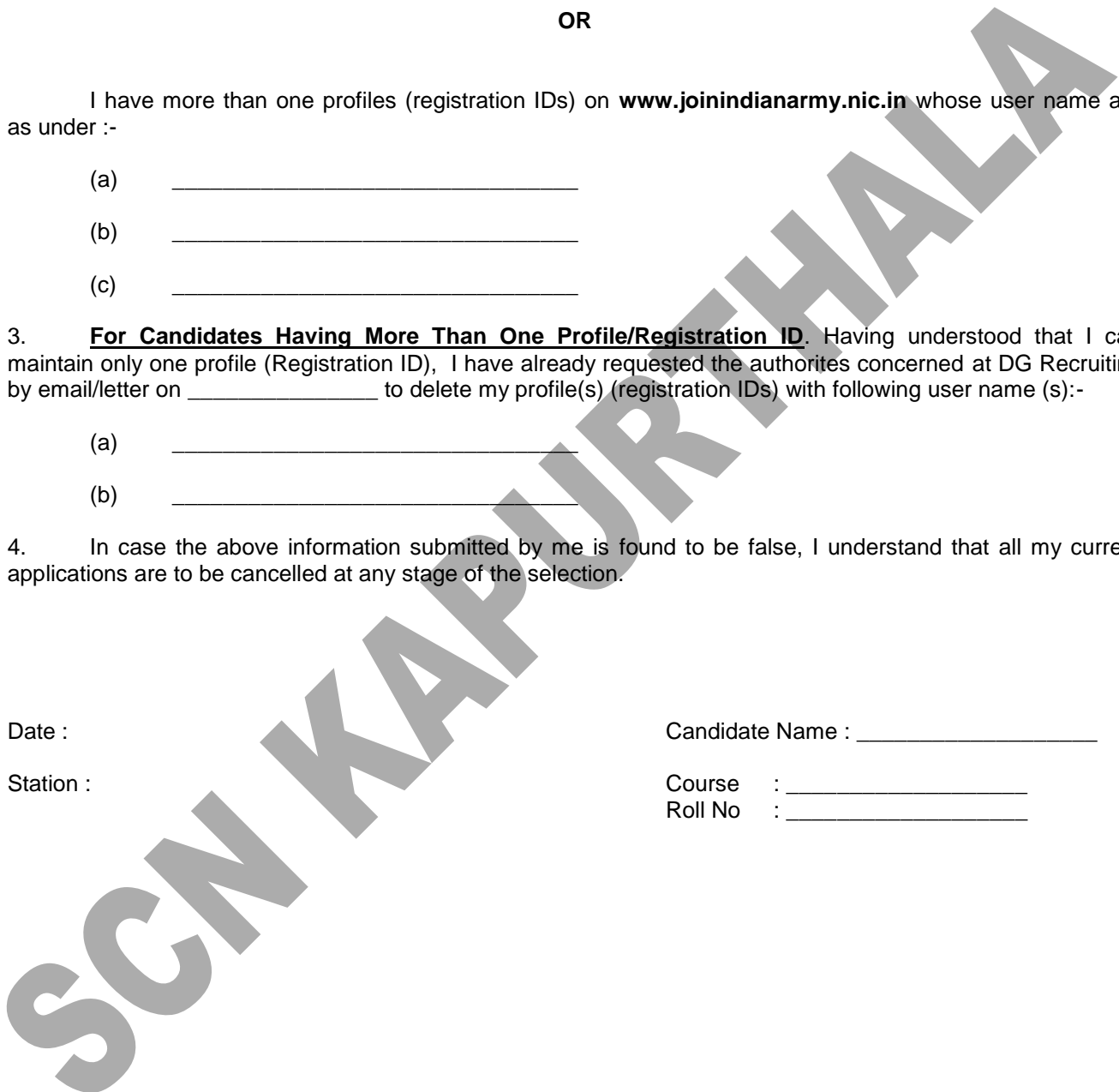
Date :

Candidate Name : \_\_\_\_\_

Station :

Course : \_\_\_\_\_

Roll No : \_\_\_\_\_



**Appendix 'B'**

**CANDIDATES WHO ARE STUDYING IN FINAL YEAR OF THEIR ACADEMIC SESSION/APPEARED FOR FINAL EXAMINATION/RESULT NOT DECLARED**  
(This certificate is required on the original letter head)

Certified that Mr \_\_\_\_\_ s/o shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (school/ college) and is presently studying in \_\_\_\_\_ His final board / semester examination will be / was conducted during \_\_\_\_\_(month and year of exam) and the results are expected to be declared by \_\_\_\_\_(month and year).

Place :  
Date :

Signature of Principal/Registrar of the  
College/University where studying with stamp)

College/University round stamp

**Appendix 'C'**

**CERTIFICATE FOR CANDIDATES WHO HAVE SUBMITTED THEIR CERTIFICATES AND MARKSHEETS IN COLLEGE /UNIVERSITY FOR PURSUING HIGHERSTUDIES**  
(This certificate is required on the original letter head)

1. Certified that Mr \_\_\_\_\_ s/o Shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (name of college/university) and presently studying in \_\_\_\_\_ (name of course to be mentioned). The following certificates and mark sheets in respect of the above individual have been deposited with this College/University/Institution in original for verification purpose :-

- (a) .....
- (b) .....
- (c) .....

2. It is further certified that photo state copies of the above documents have been verified by the undersigned and attested.

Place :  
Date :  
College/University round stamp

(Signature of Principal/Registrar of the  
College/University where studying with stamp)

**Appendix 'D'**

**CERTIFICATE FOR PRE FINAL / FINAL YEAR STUDENTS OF UNIVERSITY ENTRY SCHEME (UES) (PRE FINAL / FINAL YEAR) DEGREE COURSE ONLY**  
(This certificate is required on the original letter head)

It is certified that Mr \_\_\_\_\_ is in Pre-Final / Final Year of degree course and is going to appear in Final Year / Semester Examination during and Final Year exam results will be declared by \_\_\_\_\_ (month and year of expected date of declaration of the exam results). Mark sheets of all the semesters (up to IV semester for Pre Final year candidates / up to VI semester for final year candidates) along with two photocopies each duly attested are also enclosed herewith.

Place :  
Date :  
College/University where studying with stamp)

(Signature of Principal/Registrar of the  
College/University round stamp)

**BRANCH OF ENGINEERING :** \_\_\_\_\_

1. I, Name \_\_\_\_\_ Roll No. \_\_\_\_\_ a candidate for **TGC-129** (Jul 2019) course hereby declare that I have cumulatively **obtained** \_\_\_\_\_% **marks** up to 6<sup>th</sup> Semester in BE/B.Tech degree in \_\_\_\_\_ (Branch of Engineering).

2. I further undertake that I may be allowed to appear this interview at my own risk and my candidature for **TGC-129** (Jul 2019) course shall be **cancelled** in case the above declaration is found to be false at any stage of selection.

Place:

Date:

(Signature of the candidate)

**Appendix 'F'**

**NO CLAIM CERTIFICATE**  
(For Graduation/Post Graduation Entries)

I ..... father / guardian of ..... who is a candidate for NDA /IMA / OTA / entry in the Army, hereby certify that I fully understand that my son/ daughter/ ward will, if required, attend the Services Selection Board Interview with my full and free consent and at my own risk and that I or my son/ daughter/ ward shall not be entitled to claim any compensation or other relief from the government in respect of any injury or disability which my son/ daughter/ ward may sustain in the course of or as the result of any of the tests given to him at the SSB interview, whether due to his own negligence or the negligence of any other person or otherwise.

Signature of Parent / Guardian  
Address .....

Place : .....

Date : .....

SCN KAPUR THALA



**SELF CERTIFICATION CERTIFICATE (ONE FOR EACH TATTOO) BY CANDIDATES FROM TRIBAL COMMUNITIES WITH PERMANENT BODY TATTOO(S)**

1. I, \_\_\_\_\_ (Name of Candidate), Son/Daughter of \_\_\_\_\_ (Name of Father/Mother/Guardian as applicable \_\_\_\_\_ (Date of Birth) hereby give an undertaking that I belong to \_\_\_\_\_ Tribe from \_\_\_\_\_ area of \_\_\_\_\_ State and I do not have any permanent body tattoo on my body/I have one/two/three/four/more than four \* permanent body tattoo(s) inked on my body as follows (one for each tattoo) :-

| <b><u>Photograph of Tattoo</u></b>  | <b><u>Details of Tattoo</u></b>          |
|---|--|
| (Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips) | Size of Tattoo (In Cms) -                |
|   | Language (If Applicable) -               |
|   | Significance of Tattoo (IF Applicable) - |

(\* Delete whichever is not applicable)

2. I am enclosing Certificate(s) as per Appendix B, in original, for permanent body tattoo(s) on my body, duly signed as per instructions.

3. I hereby declare that besides the tattoo(s) as referred in Para 1 of Appendix A above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

4. The above information given by me is true and correct to the best of my knowledge and belief.

5. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

Date :

\_\_\_\_\_  
(Signature of the Candidate)  
Name, Entry & SSB Batch No

Appendix 'H'**CERTIFICATE (ONE CERTIFICATE FOR EACH TATTOO) FOR PERMANENT BODY TATTOO  
IN RESPECT OF CANDIDATES FROM TRIBAL COMMUNITIES**

1. This is to certify that \_\_\_\_\_ (Name of Candidate) whose date of birth is \_\_\_\_\_ is the Son/Daughter of \_\_\_\_\_ (Name of Father/Mother/Guardian as applicable) and belongs to \_\_\_\_\_ (Name of the Tribe) Community of \_\_\_\_\_ (Name of the District) in the State of \_\_\_\_\_ (Name of the State).

2. It is certified that the permanent body tattoo(s) inked at the following parts of the body of \_\_\_\_\_ (Name of the candidate) is as per existing customs and traditions of \_\_\_\_\_ Tribe and is in practice as on date :-

- (a)
- (b)
- (c)
- (d)

(Total No of Tattoos – both in figures and words)

3. Post card size photograph of each of the tattoo as given in Paragraph 2 of Appendix B above is correct and placed as under for any future reference / record hereafter :

| <b><u>Photograph of Tattoo</u></b>   | <b><u>Details of Tattoo</u></b>          |
|--|--|
| (Post card size to be pasted here duly signed by the candidate and official issuing this certificate with their respective names. Please do not use staple pins/clips) | Size of Tattoo (In Cms) -                |
|  | Language (If Applicable) -               |
|  | Significance of Tattoo (IF Applicable) - |

**Note** :- Each tattoo will have a separate photograph with details and will be described separately in additional pages will be used for the purpose and each page will attested separately.

Place :

\_\_\_\_\_  
(Signature with Name Designation and Stamp of DC/DM or SDM of the District/Tehsil) OR (Signature with Name Designation if any and Address of Chairman/Secretary or Senior Member of the Tribe to which the candidate belongs to with their Stamp)

Appendix 'J'

**SELF CERTIFICATION CERTIFICATE (ONE FOR EACH TATTOO) UNDERTAKING BY CANDIDATES**  
**(OTHER THAN THOSE FROM TRIBAL COMMUNITIES) WITH PERMANENT BODY TATTOO(S)**  
**ON PERMISSIBLE BODY PART**

1. I, \_\_\_\_\_(Name of Candidate), Son/Daughter of \_\_\_\_\_(Name of Father/Mother/Guardian as applicable \_\_\_\_\_(Date of Birth) hereby give an undertaking that \*I do not have any permanent body tattoo on my body/\*I have one/two/three/four/more than four permanent body tattoo(s) as per details given and shown in the photograph(s) at Paragraph 2 below (\*strike out whichever is not applicable :-

| <u>Photograph of Tattoo</u>   | <u>Details of Tattoo</u>                    |
|---|---|
| (Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips) | Size of Tattoo -<br>(In Cms)                |
|   | Language -<br>(If Applicable)               |
|   | Significance of Tattoo -<br>(IF Applicable) |

2. I hereby declare that besides the tattoos as declared by me in Paragraph 1 of Appendix D above. I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

3. The above information given by me is true and correct to the best of my knowledge and belief.

4. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

\_\_\_\_\_  
(Signature of the Candidate)

Date :

Name, Entry & SSB Batch No

Note 1 . Each tattoo will have a separate photograph and will be described separately additional pages will be used for the purpose and each gage will be signed by the candidate.

Note 2 . Commandant Selection Centre or Commandants of a Pre-Commission Training Academy are empowered to reject a candidate for non-permissible permanent body tattoo(s).

Roll No \_\_\_\_\_

**TRAVELLING ALLOWANCE FORM**  
**PART-I**  
**(TO BE FILLED BY THE CONDIDATE)**

1. Batch No \_\_\_\_\_ Stage one Chest No \_\_\_\_\_
2. Name of candidate as per Dossier \_\_\_\_\_
3. Address on which call letter sent \_\_\_\_\_  
\_\_\_\_\_
4. Name of the nearest railway station \_\_\_\_\_
5. Actual Train fare paid:-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Class \_\_\_\_\_
  - (c) Amount Rs. \_\_\_\_\_
  - (d) Train PNR/Ticket No \_\_\_\_\_
6. Actual Bus fare paid:-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Amount Rs. \_\_\_\_\_
  - (c) Bus Ticket No. \_\_\_\_\_
7. Grand total (5+6) Rs. \_\_\_\_\_
8. The following information/details of your Bank Account are required to be furnished by the candidates for making payment of TA through NEFT.
  - (a) Account No \_\_\_\_\_
  - (b) Name of Account Holder \_\_\_\_\_
  - (b) IFSC Code \_\_\_\_\_
  - (c) Bank Name \_\_\_\_\_
  - (d) Branch with full address \_\_\_\_\_
9. It is certified that I, \_\_\_\_\_ S/o \_\_\_\_\_ am a fresh candidate for Permanent/Short Service Commission, I will be personally responsible for any intentional/non intentional wrong information as furnished above.

Station : Kapurthala

Dated : \_\_\_\_\_

(Signature of candidate)

**PART – II**  
**FOR OFFICE USE : TO BE FILLED BY THE ACCOUNTS CLERK)**

10. Auth Train fare :-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Class \_\_\_\_\_
  - (c) Amount Rs. \_\_\_\_\_
11. Admissible Train fare \_\_\_\_\_  
(Para 5 or 9 whichever is less)
12. Admissible grand total paid (6+10) x 2 Rs \_\_\_\_\_

(Signature of Account Clerk)

**From**

Roll No : \_\_\_\_\_  
 Name \_\_\_\_\_  
 Father's Name \_\_\_\_\_  
 Postal Address \_\_\_\_\_  
 Email \_\_\_\_\_  
 Mob No. \_\_\_\_\_

To

Additional Directorate General of Recruiting (Rtg-6)  
 Adjutant General's Branch  
 IHQ of MoD Army Headquarters  
 West Block - III, R.K. Puram  
 New Delhi-900108, C/o 56 APO

The Call Up Officer  
 Selection Centre North, Near DC  
 Chowk Old Cantt, Kapurthala  
 (Punjab)-144601

**APPLICATION FOR CHANGE OF ADDRESS**

Sir,

1. Please refer to your Call Up letter bearing No SC N/ 7801/\_\_\_\_\_/\_\_\_\_\_/CU dated\_\_\_\_\_.
  2. As per your Call Up letter quoted above, I am required to report to your Centre on . \_\_\_\_\_
- My correspondence address given in my application for the subject course has now been changed. The details are as under :-

| Postal Address (as given in the application) | New Postal Address (To be changed in the application) |
|--|---|
| _____  | _____   |
| _____  | _____   |
| _____  | _____   |
| _____  | _____   |

- 3 May I request you to please include my postal address in the application for correspondence
- 4 Thanking You. Yours faithfully

Place :  
 Date :

Signature of the candidate